

**MANAGEMENT CERTIFICATE FOR
MISSION OAKS HOMEOWNERS' ASSOCIATION, INC.**

THE STATE OF TEXAS

COUNTY OF BEXAR

The undersigned, being an officer of PMI Bluebonnet Realty, managing agent of Mission Oaks Homeowners' Association, Inc., a non-profit corporation organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by the Association:

- 1) **Name of Subdivision:** Mission Oaks
- 2) **Name of the Association:** Mission Oaks Homeowners' Association, Inc.
- 3) **Recording Data for the Subdivision Development:** Plat recorded at Bexar County under Volume 9543, Page 171.
- 4) **Recording Data for the Declaration:** See Exhibit "A"
- 5) **Name and Mailing Address for the Association:**

Mission Oaks Homeowners' Association, Inc.
c/o PMI Bluebonnet Realty
405 Main Street
Blanco, TX 78606
www.missionoakshoa.com
- 6) **Name and Mailing Address of Person Managing the Association or its Designated Representative:**

PMI Bluebonnet Realty
405 Main Street
Blanco, TX 78606
830-302-4738
tara@pmibluebonnetrealty.com
- 7) **Other information the Association considers appropriate:** Prospective purchasers are advised to independently examine the Declaration, Bylaws, and all other governing documents of the Association, together with obtaining an official Resale Certificate and performing a comprehensive physical inspection of the lot/home and common areas, prior to purchase. **The purpose of this certificate is to provide information sufficient for the title company to correctly identify the subdivision and to contact its governing Association or representative.** This certificate does not purport to identify every piece of information pertinent to the subdivision. No person should rely on this certificate for anything other than instructions for contacting the Association in connection with the transfer of title to a home in the subdivision.
Association Transfer Fee: \$200
- 8) **Fee(s) related to Property Transfer:**
 - **Management Transfer Fee - \$275.00**

This Management Certificate is effective as of the 8th day of August, 2023.

MISSION OAKS
HOMEOWNERS' ASSOCIATION, INC.,
A Texas nonprofit corporation

By: _____
Name: Steven Poer
Title: Community Manager and Agent for HOA

THE STATE OF TEXAS

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COUNTY OF BLANCO

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CERTIFICATE OF ACKNOWLEDGMENT

SUBSCRIBED AND SWORN TO BEFORE ME, by Steven Poer, the Community Manager and Agent for Mission Oaks Homeowners' Association, Inc., on the _____ day of May 2023, to certify which witness my hand and seal of office.

NOTARY PUBLIC, STATE OF TEXAS

AFTER RECORDING RETURN TO:

PMI Bluebonnet Realty
405 Main Street
Blanco, TX 78606

FILING OF THIS MANAGEMENT CERTIFICATE IS CURRENTLY BEING PROCESSED. FILED COPY WILL BE UPLOADED ONCE OBTAINED FROM COUNTY CLERK.

EXHIBIT "A"

BEXAR INSTRUMENT NUMBER	RECORDING DATE	DOCUMENT
Document No. 20030095499	04/17/2003	Declaration of Covenants, Conditions and Restrictions for the Mission Oaks Subdivision
Document No. 20110210960	07/22/2003	Certificate of Incorporation/Articles of Incorporation of Mission Oaks Homeowners' Association, Inc.
Document No. 20110210960	09/12/2006	Resolution of the Board of Directors for Mission Oaks Homeowners' Association, Inc.: Parking Policy, Collection Policies, Record Retention Policy, Records Inspection Policy, Payment Plan Policy, Membership Voting Policy, Email Registration Policy
Document No. 20110210960	09/12/2006	Resolution of the Board of Directors for Mission Oaks Homeowners' Association, Inc.: Parking Policy, Records Retention Policy, Records Inspection Policy, Payment Plan Policy, Membership Voting Policy, Email Registration Policy, Architectural Guidelines for: Solar Panels, Flag and Flag Poles, Roof Shingles, Rain Barrels and Religious Symbol displays
Document No. 20110210690	11/29/2011	Bylaws of the Mission Oaks Homeowners' Association, Inc.
Document No. 20120130148	07/03/2012	Resolution of the Board of Directors for Mission Oaks Homeowners' Association, Inc.: Violation Enforcement Policy
Book 16229, pg. 791	06/19/2013	Resolution of the Board of Directors for Mission Oaks Homeowners' Association, Inc.: Towing Policy
PI2-20130260117- 27	12/12/2013	Records Retention Policy, Records Inspection Policy, Payment Plan Policy, Membership Voting Policy, Email Registration Policy, Religious Items Display Guidelines, Solar Energy Device Guidelines, Roofing Material Guidelines, Rainwater Collection Guidelines, Flag Display Guidelines, Drought Resistant Landscaping and Natural Turf Guidelines, Assessment Collection Policy, Violation Enforcement Resolution, Application of Payments Policy, Conflict of Interest Policy
Document No. 20200262361	10/30/2020	First Amendment to the Bylaws of Mission Oaks Homeowners' Association, Inc.
Document No. 20210285797	10/13/2021	Swimming Pool Enclosure Guidelines Religious Item Display Guidelines Bid Solicitation Process