

PROPERTY OWNERS' ASSOCIATION MANAGEMENT CERTIFICATE

for

RANCHO VERDE RESIDENTIAL COMMUNITY, INC.

STATE OF TEXAS §
§
COUNTY OF HARRIS §

WHEREAS section 209.004 of the Texas Property Code (the "Code") requires that a property owners' association file a management certificate in the real property records of the county in which the property is located, and

WHEREAS Rancho Verde Residential Community, Inc., a non-profit corporation (the "Association"), is a property owners' association as defined in section 209.003 of the Code and has property located in Harris County, Texas,

NOW THEREFORE, the undersigned, being the Managing Agent for the Association, submits the following information pursuant to Section 209.004 of the Code which supersedes any prior Management Certificate filed by the Association.

1. Name of the subdivision.

The name of the subdivisions collectively known as Rancho Verde are as follows:

Subdivision Name
Rancho Verde section 2
Rancho Verde section 6
Rancho Verde section 7
Rancho Verde section 8
Rancho Verde section 9
Rancho Verde section 10
Rancho Verde section 11
Rancho Verde section 12

2. Name of the association.

Rancho Verde Residential Community, Inc.

3. Recording data for the subdivision.

The recording data in the Plat Records of Harris County, Texas are as follows:

Plat Name	Filing Date	Clerk File Number
Rancho Verde Sec 2	08/26/2015	20150388512
Rancho Verde Sec 6	01/06/2016	20160005685
Rancho Verde Sec 7	04/26/2017	RP-2017-179206
Rancho Verde Sec 8	12/07/2017	RP-2017-538075
Rancho Verde Sec 9	05/23/2018	RP-2018-227961
Rancho Verde Sec 10	05/23/2018	RP-2018-227962
Rancho Verde Sec 11	05/23/2018	RP-2018-227963
Rancho Verde Sec 12	08/29/2018	RP-2018-395681

4. Recording data for the declaration and any amendments to the declaration.

The recording data in the Real Property Records of Harris County, Texas are as follows:

Document Name	Filing Date	Clerk File Number
Declaration of Covenants, Conditions and Restrictions Rancho Verde	10/28/2015	20150491510
First Amendment to Declaration of Covenants, Conditions and Restrictions Rancho Verde	07/25/2017	RP-2017-331411
Notice of Addition of Land to Rancho Verde Declaration of Covenants, Conditions and Restrictions (Adding Sec 7)	05/18/2017	RP-2017-217305
Notice of Addition of Land to Rancho Verde Declaration of Covenants, Conditions and Restrictions (Adding Section 6)	04/15/2016	RP-2016-156241
Notice of Addition of Land to Rancho Verde Declaration of Declaration of Covenants, Conditions and Restrictions (Adding Section 8)	03/01/2018	RP-2018-85418
Notice of Addition of Land to Rancho Verde Declaration of Covenants, Conditions and Restrictions (Adding Secs 9, 10 and 11)	08/28/2018	RP-2018-392693
Notice of Addition of Land to Rancho Verde Declaration of Covenants, Conditions and Restrictions (Adding Sec 12)	09/20/2018	RP-2018-731387
Rancho Verde Community Manuel	11/04/2015	20150503823
Rancho Verde Adoption of Working Capital Assessment	12/08/2015	20150551290

5. Name and mailing address for the association.

Rancho Verde Residential Community, Inc.
c/o C.I.A. Services, Inc.
18333 Timber Forest Drive
Humble, TX 77346

6. Name, mailing address, telephone number and email address of the person managing the association or its designated representative.

C.I.A. Services, Inc.
18333 Timber Forest Drive
Humble, TX 77346

Telephone: 713-981-9000

Email: CustomerCare@ciaservices.com

7. Website address of any internet website on which the association's dedicatory instruments are available.

www.ciaservices.com

8. Amount and description of a fee or fees charged by the association relating to a property transfer in the subdivision.

The following fees may be charged relating to a property transfer. Those marked as optional are only required if the document or service is requested by the buyer, seller or their agents, the lender, title company or other associated with the property transfer.

Fee	Amount	Description
Transfer Fee	\$250	Collected at closing if the property actually transfers
Transfer Fee - Refinance	\$100	Collected at closing if the property loan is refinanced
Assessment Quote	\$104	Verification of fees due to Association
Quote Update	\$35	Optional: update to assessment quote within 30 days
Resale Certificate	\$375	Optional: package in compliance with Code
Resale Certificate Update	\$75	Optional: update to resale certificate within 180 days
Compliance Inspection	\$120	Optional: onsite inspection for resale certificate, if required
Compliance Reinspection	\$120	Optional: reinspection for initial non-compliance, if needed
Lender Questionnaire	\$275	Optional: document requested by some lenders for loan
Standard Response Time	\$0	No later than 10 business days – additional cost for assessment quotes/updates, resale certificates/updates, compliance inspections/re-inspections & lender questionnaires
Rush Request	\$100	Optional: within 5 business days – additional cost for assessment quotes/updates, resale certificates/updates, compliance inspections/re-inspections & lender questionnaires
Expedited	\$200	Optional: within 2 business days – additional cost for assessment quotes/updates, resale certificates/updates, compliance inspections/re-inspections & lender questionnaires
Capitalization Fee	\$295	The Capitalization Fee for 2023 is \$295.00. For future years, the Capitalization fee must be verified with the Association.

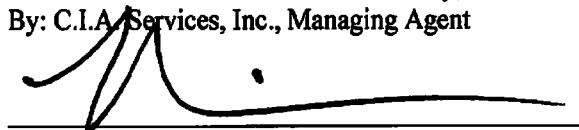
9. Other information the association considers appropriate.

- New owners are encouraged to provide email addresses and/or cell phone numbers to Association representative in #6 above in order to receive emails and/or text messages with Association news, alerts and meeting announcements. Communication preferences may be updated at any time.

Prospective purchasers are advised to independently examine all dedicatory instruments and governing documents for the association, as well as performing a physical inspection of the property and common areas, prior to purchase. This Management Certificate does not purport to identify every publicly recorded document affecting the subdivision/association. No person should rely on this Management Certificate for anything other than for identifying and contacting the Association.

EXECUTED on this 29th day of December, 2023.

Rancho Verde Residential Community, Inc.
By: C.I.A. Services, Inc., Managing Agent



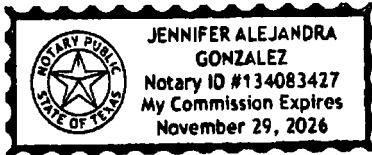
Todd Miksch, Community Manager

STATE OF TEXAS

COUNTY OF HARRIS

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BEFORE ME, the undersigned notary public, on this 29 day of December, 2023 personally appeared Todd Miksch, Community Manager for C.I.A. Services, Inc., Managing Agent for Rancho Verde Residential Community, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that he executed the same for the purpose and in the capacity therein expressed.



Jennifer Alejandra Gonzalez
Notary Public in and for the State of Texas

After recording, please return to:

C.I.A. Services, Inc.
PO Box 63178
465 Bear Springs Road
Pipe Creek, TX 78063-3178

RP-2023-490049
Pages 5
12/29/2023 03:59 PM
e-Filed & e-Recorded in the
Official Public Records of
HARRIS COUNTY
TENESHIA HUDSPETH
COUNTY CLERK
Fees \$30.00

RECORDERS MEMORANDUM

This instrument was received and recorded electronically
and any blackouts, additions or changes were present
at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or
use of the described real property because of color or
race is invalid and unenforceable under federal law.
THE STATE OF TEXAS
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in
File Number Sequence on the date and at the time stamped
hereon by me; and was duly RECORDED in the Official
Public Records of Real Property of Harris County, Texas.



Teneshia Hudspeth
COUNTY CLERK
HARRIS COUNTY, TEXAS

RP-2023-490049