MARY LOUISE NICHOLSON COUNTY CLERK

PROPERTY OWNERS ASSOCIATION MANAGEMENT CERTIFICATE FOR FW HILLTOP TOWNHOMES OWNERS ASSOCIATION, INC.

THE STATE OF TEXAS § § § **COUNTIES OF TARRANT**

The undersigned, being the Managing Agent of FW Hilltop Townhomes Owners Association, Inc., a non-profit corporation organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by FW Hilltop Townhomes Owners Association, Inc.:

- 1. Name of Subdivision: FW Hilltop Townhomes.
- 2. Name of Association: FW Hilltop Townhomes Owners Association, Inc.
- 3. Recording Data for the Subdivision:
 - a) FW Hilltop Townhomes is an addition to the city of Fort Worth located in Tarrant County, Texas, according to the maps or plats thereof, recorded in the Map Records of Tarrant County, Texas, under File Number D207129318, and D207338284 along with any amendments or supplements thereto.
- 4. Recording Data for the Declaration:
 - a) FW Hilltop Townhomes is subject to the Declaration of Covenants, Conditions, and Restrictions for FW Hilltop Townhomes Owners Association, Inc. which are filed in the real property records in Tarrant County, Texas as follows:
 - a. Recording Date: 02/13/2008; Filed Document: DCCER; Recording Information: D208051188.
- 5. Name and Mailing Address of the Association is: FW Hilltop Townhomes Owners Association, Inc. c/o FirstService Residential Texas, Inc., 14951 North Dallas Pkwy., Suite 600, Dallas, TX 75254.
- 6. Name and Mailing Address of Person Managing the Association or Its Designated Representative is: FW Hilltop Townhomes Owners Association, Inc. c/o FirstService Residential Texas, Inc., 14951 North Dallas Pkwy., Suite 600, Dallas, TX 75254.
- 7. Telephone Number to Contact the Association is: 214-871-9700.

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- 8. <u>Email Address to Contact the Association:</u> Resale Certificates and other information regarding the Association may be requested by contacting the Association c/o FirstService Residential via https://www.fsresidential.com/texas/resale-and-lender-documents. Alternatively, you may contact the office for FirstService Residential by email at Mgmt-CertificateTX@fsresidential.com.
- 9. The Association's website is:https://fwhilltoptownhomes.connectresident.com
- 10. Fees charged by the Association upon the sale or transfer of Property:
 - a. Resale Disclosure Package: \$375.00
 - i. 1-2 days: \$500.00.
 - ii. 3-5 days: \$450.00.
 - b. Resale Disclosure Update: \$75.00
 - c. Transfer Fee: \$340.00.
 - d. Refinance Certificate Fee: \$150.00.
 - i. 1-2 days: \$275.00.
 - ii. 3-5 days: \$225.00.
 - e. HOA Questionnaire (optional): \$250.00
 - f. Loan Estimate Questionnaire (optional): \$100.00

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Executed on this the 21

FW HILLTOP **TOWNHOMES OWNERS** ASSOCIATION, INC.

President of FirstService Residential Texas, Inc

THE STATE OF TEXAS

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ACKNOWLEDGMENT

COUNTY OF DALLAS

BEFORE ME, the undersigned notary public, on this the 21st personally appeared President of FirstService Residential Texas, Inc., and Managing FW Hilltop Townhomes Owners Association, Inc. known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same for the purpose and in the capacity therein expressed and on behalf of the Association.



Notary Public in and for the State of Texas

E-RECORDED BY:

6548 GREATWOOD PKWY. SUGAR LAND, TEXAS 77479

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