

## **BRITTANY BAY HOMEOWNERS ASSOCIATION, INC MANAGEMENT CERTIFICATE**

This Property Owners' Association Management Certificate is being recorded by Brittany Bay Homeowners Association, INC (the "Association") in compliance with the terms of Chapter 209 of the Texas Property Code and supersedes any prior management certificate filed by the Association. The Association submits the following additional information:

**Name of Subdivision:** Brittany Bay Homeowners Association, INC

**Name of the Association:** Brittany Bay Homeowners Association, INC

**Recording Data for Association:**

The Subdivision is recorded according to the Map and Plat Records in Galveston County, Texas, as follows;

Section 1, Vol. 17, Page 162, File No. 8440255,  
Section 2, Vol. 17, Page 164, File No. 8440256,  
Section 3, Vol. 18, Page 149, File No. 8737500,  
Section 4, Vol. 18, Page 331, File No. 9142779

**Recording Data for Restrictions:**

The Declarations for the Association are recorded in the Real Property Records of Galveston County, Texas, as follows:

- (a) Additional Dedicatory Instruments Including Articles Of Incorporation And By-Laws, under Galveston County Clerk's File No. 2017077964, along with any amendments or supplements thereto;
- (b) Resolution Regarding Covenants Compliance Inspection, under Galveston County Clerk's File No. 2016000913, along with any amendments or supplements thereto;
- (c) Management Certificate, under Galveston County Clerk's File No. 2014005453, along with any amendments or supplements thereto;
- (d) Additional Dedicatory Instruments Including Policy Regarding Records Retention, Inspection And Production, And Policy Regarding Alternative Payment Schedules, under Galveston County Clerk's File No. 2011065701, along with any amendments or supplements thereto;
- (e) Fence Maintenance Easement Agreement, under Galveston County Clerk's File No. 2003067753, along with any amendments or supplements thereto;
- (f) Resolution Regarding Wood And Brick Pillar Perimeter Fences Maintained By The Association, under Galveston County Clerk's File No. 2003025857, along with any amendments or supplements thereto;
- (g) Resolution On Towing, under Galveston County Clerk's File No. 2002039096, along with any amendments or supplements thereto;

- (h) Management Certificate, under Galveston County Clerk's File No. 2002035506, along with any amendments or supplements thereto;
- (i) Management Certificate, under Galveston County Clerk's File No. 2002001388, along with any amendments or supplements thereto;
- (j) Management Certificate, under Galveston County Clerk's File No. 2002000005, along with any amendments or supplements thereto;
- (k) Annexation Agreement, under Galveston County Clerk's File No. 9312593, along with any amendments or supplements thereto;
- (l) Declaration Of Covenants, Conditions, And Restrictions, under Galveston County Clerk's File No. 9964947, along with any amendments or supplements thereto;

**Name and Mailing Address of the Association**

Brittany Bay Homeowners Association, INC  
c/o Houston Community Management  
18333 Egret Bay Blvd  
Houston, Texas 77058

**Name, Mailing Address, Telephone Number, and Email Address of Person Managing the Association or its Designated Representative**

Houston Community Management  
18333 Egret Bay Blvd #305  
Houston, TX 77058  
832-864-1200  
customerservice@houcomm.com

**Website Address of the Association**


[www.townsq.io](http://www.townsq.io)

**Property Transfer Fee(s) Charged by the Association:**

New account setup fee establishing new owner's account in the association's records: \$75.00  
Resale Certificate: Starting \$520.00  
Resale Certificate Update: Starting \$72.00  
Legacy Account Closure Fee: \$220.00  
Refinance Statement of Account: Starting \$75.00  
Transfer Fee: None Noted  
Working Capitalization Fees: None Noted  
Expedite Fee for Resale Certificate prior to 10 business day deliver obligation: \$315.00 for 1 day and \$195.00 for 3 day.

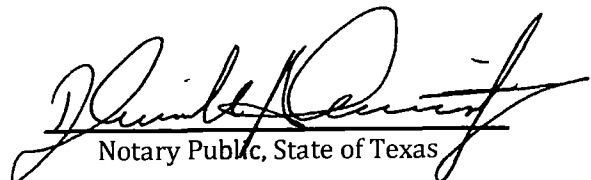
Executed on this the 30 day of April 2025.

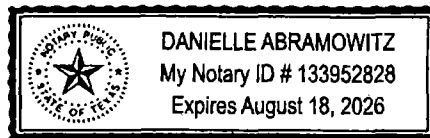
Brittany Bay Homeowners  
Association, INC acting by and  
through its managing agent, Houston  
Community Management of Houston  
Texas

  
Rebecca Full , Branch President

STATE OF TEXAS     §  
                                  §  
COUNTY OF HARRIS   §

This instrument was acknowledged before me on the 30 day of April, 2025 by  
Rebecca Full, Branch President with Houston Community Management, the managing agent  
for Brittany Bay Homeowners Association, INC a Texas nonprofit corporation, on behalf of  
such corporation.

  
Notary Public, State of Texas



When recorded return to:  
Houston Community Management  
18333 Egret Bay Blvd #305  
Houston, TX 77058

## FILED AND RECORDED

Instrument Number: 2025027308

Recording Fee: 33.00

Number Of Pages: 4

Filing and Recording Date: 06/12/2025 9:51AM

I hereby certify that this instrument was FILED on the date and time stamped hereon and RECORDED in the OFFICIAL PUBLIC RECORDS of Galveston County, Texas.



A handwritten signature in black ink, reading "Dwight D. Sullivan". The signature is fluid and cursive, with the first and last names being more prominent.

Dwight D. Sullivan, County Clerk  
Galveston County, Texas

NOTICE: It is a crime to intentionally or knowingly file a fraudulent court record or instrument with the clerk.

**DO NOT DESTROY** - *Warning, this document is part of the Official Public Record.*