

**MANAGEMENT CERTIFICATE FOR  
PINE BROOK COMMUNITY ASSOCIATION, INC.**

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THE STATE OF TEXAS           §  
  §  
COUNTY OF HARRIS           §

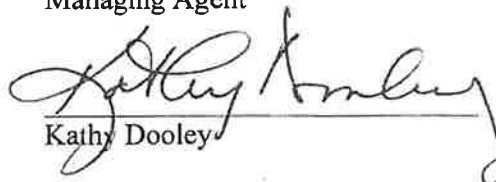
The undersigned, being the Managing Agent of Pine Brook Community Association, Inc., a non-profit corporation organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code:

1. Name of the Subdivision:     The name of the subdivision is Pine Brook.
2. Name of the Association:     The name of the association is Pine Brook Community Association, Inc.
3. Recording Data for the Subdivision: The subdivision is recorded as follows:
  - a. Section One (1) – Clerk's File No. P138653 and Clerk's Film Code No. 355121 of the Official Public Records of Harris County, Texas.
4. Recording Data for the Declarations and Amendments thereto:
  - a. Declaration of Covenants, Conditions and Restrictions for Pine Brook, Section One, is recorded under Harris County Clerk's File No. P286596 and Clerk's Film Code No. 162-54-3018 in the Real Property Records of Harris County, Texas.
5. Name and Mailing Address of the Association: The mailing address for Pine Brook Community Association, Inc. is c/o Community Management Solutions, Inc. 2615 Bay Area Boulevard, Houston, Texas 77058.
6. Managing Agent or Representative of Association: The mailing address of the Managing Agent for Pine Brook Community Association, Inc. is Community Management Solutions, Inc. 2615 Bay Area Boulevard, Houston, Texas 77058. The phone number is 281-480-2563. The email address of the person managing the association is [kathy@cmsisolutions.com](mailto:kathy@cmsisolutions.com).
7. Website Address for Association: [www.pinebrooktx.com](http://www.pinebrooktx.com)
8. Amount and Description of Fees:
  - a. Resale Certificate: \$225.00
  - b. Rush Resale Certificate: \$265.00
  - c. Updated Resale Certificate: \$75.00
  - d. Transfer Fee: \$200.00
  - e. Refinance Fee: \$75.00

EXECUTED ON THIS 14<sup>th</sup> day of October, 2021.

**PINE BROOK COMMUNITY  
ASSOCIATION, INC.**

By: Community Management Solutions, Inc.  
Managing Agent

  
Kathy Dooley

THE STATE OF TEXAS


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COUNTY OF HARRIS

BEFORE ME, the undersigned notary public, on this day personally appeared Kathy Dooley of Community Management Solutions, Inc., Managing Agent for Pine Brook Community Association, Inc. known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and in the capacity therein expressed.

SUBSCRIBED AND SWORN TO BEFORE ME on this 14 day of October, 2021 to certify which witness my hand and seal of office.



  
NOTARY PUBLIC IN AND FOR  
THE STATE OF TEXAS

After Recording Return To:  
Gregg & Gregg, P.C.  
16055 Space Center Blvd., Suite 150  
Houston, Texas 77062