

### **MANAGEMENT CERTIFICATE**

In compliance with the provisions of Section 209.004 of the Texas Property Code, the undersigned entity gives notice that it is managing the herein described Association:

1. **Name of the Subdivision:** West Memorial
2. **Name of the Association:** West Memorial Civic Association
3. **Recording data for the Subdivision:**

West Memorial Subdivision, Section 1, according to the plat recorded in Volume 172, Page 27, West Memorial South, Section 1, according to the plat recorded in Volume 249, Page 116, West Memorial Subdivision, Section 2, according to the plat recorded in Volume 193, Page 1, West Memorial Subdivision, Section 3, according to the plat recorded in Volume 212, Page 6, West Memorial Subdivision, Section 4, according to the plat recorded in Volume 215, Page 76, Official Public Records of Harris County, Texas.

4. **Recording data for the Declaration and Declaration amendments:**

Documents recorded under Clerk's File nos. F259846, D306902, D794098, E249606, and Film Code no. 105-20-1138, Official Public Records of Harris County, Texas.

5. **Name and mailing address of the Association:** West Memorial Civic Association, c/o Goodwin & Company, PO Box 203310, Austin, TX 78720

6. **Name, mailing address, phone number & email for designated representative:**

Goodwin & Company  
PO Box 203310, Austin, TX  
855.289.6007  
[info@goodwintx.com](mailto:info@goodwintx.com)

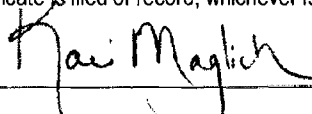
7. **Website address where all dedicatory instruments can be found:**

<https://hwtmm.sites.townsq.io/0> or [www.goodwintx.com](http://www.goodwintx.com), use the "find my community" search bar to locate the community webpage

8. **Fees charged by Association related to a property transfer:**

Resale Certificate: \$375  
Resale Certificate Update: \$75  
Rush Fees to expedite Resale Certificate delivery in advance of 10 business day requirement:  
- 1 business day: \$350 / 3 business days: \$250 / 5 business days: \$150 / 7 business days: \$100  
Compliance Inspection Fee (optional): \$150  
Transfer Fee: \$340  
Amenity Deactivation Fee: \$20

This management certificate is filed of record in Harris County, Texas by the entity managing the Association. It shall be valid until a later Management Certificate is filed of record by the Association or a successor manager, or until a termination of this Management Certificate is filed of record, whichever is sooner.

  
By: Kaci Maglich, Managing Agent for West Memorial Civic Association,  
Duly Authorized Agent  
Signed: October 14, 2024

<b>AFTER RECORDING RETURN TO:</b>  Goodwin & Company PO Box 203310 Austin, TX 78720-3310
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RP-2024-389306

STATE OF TEXAS

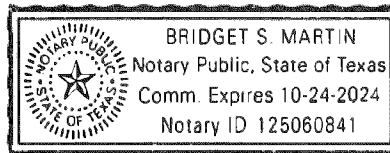
COUNTY OF HARRIS

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This instrument was signed before me on October 14, 2024, and it was acknowledged that this instrument was signed by Kaci Maglich for the purposes and intent herein expressed.

Bridget Martin  
Notary Public in and for the State of Texas  
Notary Printed Name: Bridget Martin

My Commission Expires: 10/24/2024



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# Pages 3  
10/21/2024 01:38 PM  
e-Filed & e-Recorded in the  
Official Public Records of  
HARRIS COUNTY  
TENESHIA HUDSPETH  
COUNTY CLERK  
Fees \$29.00

RECORDERS MEMORANDUM

This instrument was received and recorded electronically  
and any blackouts, additions or changes were present  
at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or  
use of the described real property because of color or  
race is invalid and unenforceable under federal law.  
THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in  
File Number Sequence on the date and at the time stamped  
hereon by me; and was duly RECORDED in the Official  
Public Records of Real Property of Harris County, Texas.



*Teneshia Hudspeth*  
COUNTY CLERK  
HARRIS COUNTY, TEXAS

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