


MARY LOUISE NICHOLSON
COUNTY CLERK

AFTER RECORDING, RETURN TO:

Judd A. Austin, Jr.
Henry Oddo Austin & Fletcher, P.C.
1717 Main Street
Suite 4600
Dallas, Texas 75201

STATE OF TEXAS §
 §
COUNTY OF TARRANT §

PROPERTY OWNERS' ASSOCIATION
MANAGEMENT CERTIFICATE
FOR
SUNSET HILLS
HOMEOWNERS ASSOCIATION, INC.

This PROPERTY OWNERS' ASSOCIATION MANAGEMENT CERTIFICATE ("Certificate") is made on behalf of SUNSET HILLS HOMEOWNERS ASSOCIATION, INC., a Texas non-profit corporation ("Association").

WHEREAS, FTW Sunset Hills Limited Partnership, a Texas limited partnership, as the Declarant, executed and previously placed of record that certain Declaration of Covenants, Conditions and Restrictions for Sunset Hills on July 2, 2002, under Instrument No. D202191249 of the Official Public Records of Tarrant County, Texas ("Declaration") as supplemented or amended, is incorporated herein for all purposes.

WHEREAS, the Association has caused this Certificate to be prepared and filed in accordance with the provisions of the Texas Residential Property Owners Protection Act as provided in Section 209.004 of the Texas Property Code.

NOW, THEREFORE, the undersigned hereby certifies as follows on behalf of the Association:

1. **Name of the Subdivision.** The name of the subdivision which is the subject of the Declaration is Sunset Hills Addition.

2. **Name and Mailing Address of the Association.** The name of the Association is Sunset Hills Homeowners Association, Inc., and its mailing address is c/o FirstService Residential, Inc. ("FirstService Residential"), 14951 N. Dallas Pkwy, Ste. 600, Dallas, Texas 75254.

3. **Recording Data for the Subdivision.** The recording data for Sunset Hills, an addition to the City of Fort Worth, Tarrant County, Texas, is recorded in Cabinet A, Slide 7620, Cabinet A, Slides 7805 and 7806, and Cabinet A, Slide 8794, in the Official Public Records of Tarrant County, Texas, including all amendments, supplements, and replats thereto.

4. **Recording Data for the Declaration.** The recording data for the Declaration was recorded under Instrument No. D202191249 and Instrument No. D202217475 (First Amendment), along with any and all amendments and supplements recorded in the Official Public Records of Tarrant County, Texas.

5. **Name and Contact Information for the Association or the Managing Agent of the Association.** The current mailing address for the Association is c/o First Service Residential, 14951 N. Dallas Pkwy, Ste. 600, Dallas, Texas 75254, telephone number is (214) 871-9700, and e-mail address is natalie.candido@fsresidential.com.

6. **Website.** The Association's website may be found at <https://SunsetHills.connectresident.com>.

7. **Fees Due Upon Property Transfer.** Fees charged relating to a property transfer are:

| Type of Property Transfer | Dollar Amount |
|---|------------------------------|
| Transfer Fee | \$340.00 |
| Resale Disclosure Package (6-10 days; 3-5 days; 1-2 days) | \$375.00; \$450.00; \$500.00 |
| Resale Disclosure Update (within 60 days of original request) | \$75.00 |
| Refinance Certificate Fee (6-10 days; 3-5 days; 1-2 days) | \$150.00; \$225.00; \$275.00 |
| HOA Lender Questionnaire (optional) – (Single Family) | \$350.00 |
| Loan Estimate Questionnaire (optional) – (Single Family) | \$100.00 |

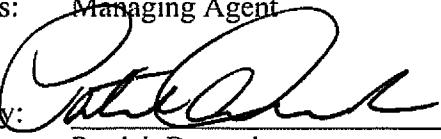
8. **Resale Certificates and Other Information.** Resale Certificates and other information regarding the Association may be requested by contacting the Association c/o FirstService Residential via <https://www.fsresidential.com/texas/resale-and-lender-documents>. The telephone number for FirstService Residential is (214) 871-9700. Alternatively, you may contact the office for FirstService Residential at 14951 N. Dallas Pkwy, Ste. 600, Dallas, Texas 75254 or by e-mail at Mgmt-CertificateTX@fsresidential.com.

IN WITNESS WHEREOF, the undersigned has caused this Certificate to be executed on behalf of the Association in compliance with Section 209.004 of the Texas Property Code. This Certificate shall serve to take the place of all Management Certificates previously filed on behalf of the Association.

ASSOCIATION:

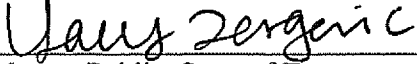
**SUNSET HILLS
HOMEOWNERS ASSOCIATION, INC.,
a Texas non-profit corporation**

By: FirstService Residential, Inc.
Its: Managing Agent

By: 
Patrick Droesch
Its: President, Dallas/Fort Worth

STATE OF TEXAS §
 §
COUNTY OF DALLAS §

This instrument was acknowledged before me on the 30 day of January, 2024
by Patrick Droesch, President - Dallas/Fort Worth, with FirstService Residential, Inc., the Managing
Agent of Sunset Hills Homeowners Association, Inc., a Texas non-profit corporation.


Notary Public, State of Texas

