## **Potranco Acres** 2024 Management Certificate

1. Name of Subdivision:

Potranco Acres

**2.** Name of Association:

Potranco Acres Homeowners Association, Inc.

**3.** Location of Association:

Potranco Road & Stone Loop; Castroville, TX 78009

4. Mailing Address for the Association:

c/o Trio HOA Management

11467 Huebner Rd Ste 175; San Antonio, TX 78230

5. Contact Information for the Association: Trio HOA Management

www.TrioHOA.com; contact@triohoa.com

Phone: 210-399-1402

**6.** Community Website:

https:/potrancoacres.eunify.net

**7.** Recording Information:

Plat Map #2020010380, Filed in Medina County, Texas

- **8.** Recording Declaration
  - Potranco Acres Declaration of Covenants, Conditions, Easements & Restrictions Document #2020011377 Filed in Medina County
  - Certificate of Formation of Potranco Acres Homeowners Association, Inc.
  - First Amendment to Declaration of Covenants, Conditions, Easements & Restrictions Document #2024010128
  - Bylaws of Potranco Acres Document #2024010129
  - Maintenance Policy Document #2024010130
  - Guidelines Relating to Rain Barrels & Rain Harvesting Systems, Solar Energy Devices, Storm & Energy Efficient Shingles, Flags, Drought-Resistant Landscaping & Water-Conserving Natural Turf, and Standby Electric Generators Document #2024010131
  - Records Retention Policy Document #2024010132
  - Open Records Policy Document #2024010133
  - Payment Plan Policy Document #2024010134
  - Builder Guidelines Document #2024010135
  - Collection Policy Document #2024010136
  - Governing Documents Enforcement & Fine Policy Document #2024010137
  - Display of Religious Items Display Document #2024010138
  - 209 Hearing Policy Document #2024010139
  - Security Measures Policy Document #2024010140
  - Bid Solicitation Policy Document #2024010141
- 9. Other information the Association considers appropriate: Prospective purchasers are advised to independently examine the Declaration, Bylaws, and all other governing documents of Association, together with obtaining an official Resale Certificate and performing a comprehensive physical inspection of the lot/home and common areas, prior to purchase. The purpose of this certificate is to provide information sufficient for the title company to correctly identify the subdivision and to contact its governing Association. This certificate does not purport to identify every piece of information pertinent to the subdivision. No person should rely on this certificate for anything other than instructions for contacting the Association in connection with the transfer of title to a home in the subdivision. The register agent for the Association is on file with the Texas Secretary of State.
- 10. Fees associated with the Transfer of Ownership:
  - a. Transfer Fee \$300.00
  - b. Resale Certificate \$375.00 includes Financials, Insurance, Governing Documents
  - c. Statement of Account \$125.00
  - d. Bundles are available for resale and statement account to be ordered together. Documents needed for closing are subject to change due to what documents are ordered and the time frame for processing.

Potranco Acres Homeowners' Association, Inc.
A Texas Non-Profit Corporation

By Jessica Benavidez, Managing Agent

STATE OF TEXAS §
COUNTY OF BEXAR §

This instrument has been acknowledged on this day of December 2024, by Jessica Benavidez whose name and signature appears above.

DANAE BLEDSOE

Notary Public, State of Texas Comm. Expires 10-17-2028 Notary ID 129169326



Medina County Gina Champion Medina County Clerk

Instrument Number: 2024011283

Real Property Recordings

Recorded On: December 16, 2024 02:03 PM

Number of Pages: 3

" Examined and Charged as Follows: "

Total Recording: \$29.00

## \*\*\*\*\*\*\* THIS PAGE IS PART OF THE INSTRUMENT \*\*\*\*\*\*\*\*

Any provision herein which restricts the Sale, Rental or use of the described REAL PROPERTY because of color or race is invalid and unenforceable under federal law.

**File Information:** 

Document Number:

2024011283

Receipt Number:

20241216000042

Recorded Date/Time:

December 16, 2024 02:03 PM

User:

Kimberly B

Station:

CCMARRIAGE1

Record and Return To:

TRIO HOA MANAGEMENT 11467 HUEBNER ROAD

SUITE 175

SAN ANTONIO TX 78230



STATE OF TEXAS Medina County

I hereby certify that this Instrument was filed in the File Number sequence on the date/time printed hereon, and was duly recorded in the Official Records of Medina County, Texas

Gina Champion Medina County Clerk Medina County, TX Sunfrança