



CONDOMINIUM MANAGEMENT CERTIFICATE
for
TARRINGTON OFFICE PARK POA, INC.

STATE OF TEXAS §
 §
COUNTY OF FORT BEND §

WHEREAS section 82.116 of the Texas Property Code (the “Code”) requires that a condominium association file a management certificate in the real property records of the county in which the property is located, and

WHEREAS Tarrington Office Park POA, Inc., a non-profit corporation (the “Association”), is a condominium as defined in section 82.003(a)(8) of the Code and has property located in Fort Bend County, Texas,

NOW THEREFORE, the undersigned, being the Managing Agent for the Association, submits the following information pursuant to Section 209.004 of the Code which supersedes any prior Management Certificate filed by the Association.

1. **Name of the condominium.**
Tarrington Office Condominiums
2. **Name of the association.**
Tarrington Office Park POA, Inc.
3. **Location of the condominium.**
7102 Tarrington Avenue, Sugar Land, TX 77478
4. **Recording data for the declaration.**

The recording data in the Real Property Records of Fort Bend County, Texas are as follows:

Document Name	Filing Date	Clerk File Number
Declaration for Tarrington Office Park Condominiums	06/26/2024	2024060904
First Amendment to the Declaration for Tarrington Office Park Condominiums	12/09/2024	20241202067
Second Amendment to the Declaration for Tarrington Office Park Condominiums	03/18/2025	2025025150
Third Amendment to the Declaration for Tarrington Office Park Condominiums	07/22/2025	2025073902

5. **Name and mailing address for the association.**
Tarrington Office Park POA, Inc.
c/o C.I.A. Services, Inc.
18333 Timber Forest Drive
Humble, TX 77346
6. **Name, mailing address, telephone number, and e-mail address of any management company.**

Management Certificate for Tarrington Office Park POA, Inc.

C.I.A. Services, Inc.
465 Bear Springs Road
Pipe Creek, TX 78063

Telephone: 210-490-0000
Email: CustomerCare@ciaservices.com

7. Website address of any Internet website on which the association's dedicatory instruments are available.

www.ciaservices.com select community Tarrington Office Park

8. Amount and description of a fee or fees charged to a unit seller or buyer related to a transfer of a property interest in a unit of the condominium.

The following fees may be charged relating to a property transfer. Those marked as "Optional" are only required if the document or service is requested by the buyer, seller or their agents, the lender, title company or other associated with the property transfer.

Fee	Amount	Description
Transfer Fee	\$500	Collected at closing if the property actually transfers
Transfer Fee - Refinance	\$100	Collected at closing if the property loan is refinanced
Assessment Quote	\$120	Verification of fees due to Association
Assessment Quote Update	\$35	Optional: update to assessment quote within 30 days
Resale Certificate	\$375	Resale package in compliance with Code
Resale Certificate Update	\$75	Optional: update to resale certificate within 180 days
Compliance Inspection	\$120	Optional: onsite inspection for resale certificate, if required
Compliance Reinspection	\$120	Optional: reinspection for initial non-compliance, if needed
Lender Questionnaire	\$275	Optional: document requested by some lenders for loan
Standard Response Time	\$0	No later than 10 business days – additional cost for assessment quotes/updates, resale certificates/updates, compliance inspections/reinspection's & lender questionnaires
Rush Request	\$100	Optional: within 5 business days – additional cost for assessment quotes/updates, resale certificates/updates, compliance inspections/reinspection's & lender questionnaires
Expedited	\$200	Optional: within 2 business days – additional cost for assessment quotes/updates, resale certificates/updates, compliance inspections/reinspection's & lender questionnaires
Reserve Assessment	\$*	On each transfer of title, the new owner is required to pay a Reserve Assessment to the Association. The amount of the Reserve Assessment is set each year and is equal to 50% of the total Common Expense. The fee is based on the square footage of the unit. For 2026 the Reserve Assessments are Unit Size: 1,244 sq ft - \$2,459.39 Unit Size: 1,253 sq ft - \$2,477.18 Unit Size: 2,488 sq ft - \$4,918.78

		Unit Size: 2,497 sq ft - \$4,936.57
		Unit Size: 4,494 sq ft - \$8,884.64

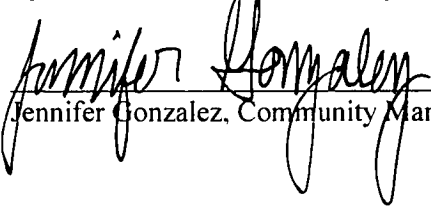
9. Other information the association considers appropriate.

New owners are encouraged to provide email addresses and/or cell phone numbers to Association representative in #6 above to receive emails and/or text messages with Association news, alerts and meeting announcements. Communication preferences may be updated at any time.

Prospective purchasers are advised to independently examine all dedicatory instruments and governing documents for the association, as well as performing a physical inspection of the property and common areas, prior to purchase. This Management Certificate does not purport to identify every publicly recorded document affecting the subdivision/association. No person should rely on this Management Certificate for anything other than for identifying and contacting the Association.

EXECUTED on this 14 day of April, 2026.

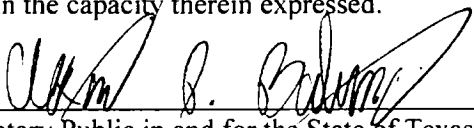
Tarrington Office Park POA, Inc.,
By: C.I.A. Services, Inc., Managing Agent



Jennifer Gonzalez, Community Manager

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

BEFORE ME, the undersigned notary public, on this 14 day of April, 2026 personally appeared Jennifer Gonzalez, Community Manager for C.I.A. Services, Inc., Managing Agent for Tarrington Office Park POA, Inc., known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that she executed the same for the purpose and in the capacity therein expressed.



Notary Public in and for the State of Texas

After recording, please return to:
C.I.A. Services, Inc.
PO Box 63178
465 Bear Springs Road
Pipe Creek, TX 78063-3178

