

Management Certificate

In compliance with Tex. Prop. Code, Title 11 Section 209.004

STATE OF TEXAS §
 §
COUNTY OF HARRIS §

I, Randall Q. Smith, am the Property Manager of Greenbriar Colony Townhouse Association No. 1, Inc., the entity filing this Management Certificate ("the Association"), which is a duly organized and existing non-profit Texas Corporation. In said capacity, I am aware of the governing documents for the Association and am competent to make this Affidavit. As such, I certify that the following information is correct:

Name of Subdivision: Greenbriar Colony Townhomes
Name of Association: Greenbriar Colony Townhouse Association No. 1, Inc.
Website of Association: <https://www.randallmanagement.com/greenbriar-colony-townhouse-assoc/>

The governing documents for the Association are as follows:

| NAME | FILING # | DATE FILED |
|--|----------------|------------|
| Declaration of Covenants, Conditions and Restrictions | G705641 | 10/07/80 |
| Annexation | G863372 | 02/12/81 |
| Annexation | H096521 | 08/13/81 |
| Amendment to Covenants, Conditions and Restrictions | H309840 | 01/28/82 |
| Annexation | H986652 | 06/10/83 |
| Articles of Incorporation | V649795 | 03/08/02 |
| Bylaws | V649795 | 03/08/02 |
| Collection Policy, Supplemental Deed Policy, Record Retention Policy | 20110542636 | 02/28/11 |
| Rules and Regulations | 20120372585 | 08/16/12 |
| Flag Policy, Xeriscaping Policy | 20130630447 | 12/19/13 |
| Burglar Bar Policy | RP-2017-123758 | 03/24/17 |
| Supplemental Fining Policy | RP-2020-432437 | 09/15/20 |

Fees charged by the association relating to a property transfer in the subdivision are more fully described in the attached Exhibit "A".

Additional fees which may include fees for items such as collections, refinancing, returned checks, title searches, lien searches, certified mail fees, deed compliance are set forth in one or more of the policies indicated herein.

For information regarding additional fees charged by the Association's attorney for matters including collections, transfers, refinancing, resale, returned checks, title searches, lien searches, certified mail fees, deed compliance, please contact the Association's counsel, at the address below.

The name and mailing address of the Association:

Greenbriar Colony Townhouse Association No. 1, Inc.
6200 Savoy, Suite 420
Houston, Tx 77036

The name, mailing address, telephone number, and email address of the Association's managing agent / designated representative:

Randall Q. Smith
Randall Management
6200 Savoy, Suite 420
Houston, Tx 77036

RP-2021-503452

(713) 728-1126
GC@randallmanagement.com

Legal Counsel for the Association is as follows:

LAMBRIGHT ★ MCKEE
940 Corbindale Rd.
Houston, Texas 77024
Telephone (713) 840-1515
Facsimile (713) 840-1521

Date: September 1, 2021

By: Randall Q. Smith
Randall Q. Smith, Property Manager

STATE OF TEXAS

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COUNTY OF HARRIS

This instrument was acknowledged before me on the 1 day of September, 2021, by Randall Q. Smith, Property Manager, on behalf of the Association.



Brigitte A German
Notary Public in and for the State of Texas

EXHIBIT "A"

**FEES CHARGED BY THE ASSOCIATION RELATING
TO A PROPERTY TRANSFER IN THE SUBDIVISION**

| <u>DESCRIPTION</u> | <u>AMOUNT</u> | <u>MADE PAYABLE TO:</u> |
|--------------------------|--|-------------------------|
| Management Transfer Fee | \$250.00 | Randall Management |
| Association Transfer Fee | N/A | Association |
| Refinancing Fee | \$100 | Randall Management |
| Resale Certificate | \$250 | Randall Management |
| Resale Update | \$75 | Randall Management |
| Quote Fee | \$100 | Randall Management |
| Quote Update | \$50 | Randall Management |
| Capital Reserve Fee | N/A | Association |
| Move-in Fee | N/A | Association |
| Elevator Fee | N/A | Association |
| Resale Cert. Rush Fees | <ul style="list-style-type: none">\$25.00 (5-6 Days)\$50.00 (3-4 Days)\$75.00 (1-2 Days) | Randall Management |
| Quote Rush Fees | <ul style="list-style-type: none">\$25.00 (5-6 Days)\$50.00 (3-4 Days)\$75.00 (1-2 Days) | Randall Management |

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Pages 3
09/02/2021 09:01 AM
e-Filed & e-Recorded in the
Official Public Records of
HARRIS COUNTY
TENESHIA HUDSPETH
COUNTY CLERK
Fees \$22.00

RECORDERS MEMORANDUM

This instrument was received and recorded electronically
and any blackouts, additions or changes were present
at the time the instrument was filed and recorded.

Any provision herein which restricts the sale, rental, or
use of the described real property because of color or
race is invalid and unenforceable under federal law.
THE STATE OF TEXAS
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in
File Number Sequence on the date and at the time stamped
hereon by me; and was duly RECORDED in the Official
Public Records of Real Property of Harris County, Texas.



Teneshia Hudspeth
COUNTY CLERK
HARRIS COUNTY, TEXAS

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