

**S.A. BELLA SERA HOMEOWNERS ASSOCIATION, INC. MANAGEMENT CERTIFICATE**

This Property Owners' Association Management Certificate is being recorded by **S.A. BELLA SERA HOMEOWNERS ASSOCIATION, INC.** (the "Association") in compliance with the terms of Chapter 209 of the Texas Property Code and supersedes any prior management certificate filed by the Association. The Association submits the following additional information:

**Name of the Subdivision:** BELLA SERA

**Name of the Association:** S.A. BELLA SERA HOMEOWNERS ASSOCIATION, INC.

**Recording Data for Association:**

The Subdivision is recorded according to the Map and Plat Records in Bexar County, Texas, as follows;

- (a) Vol. 9573, Page 175

**Recording Data for Restrictions:**

The Declarations for the Association are recorded in the Real Property Records of Bexar County, Texas, as follows:

- (a) Declaration of Covenants, Conditions and Restrictions. Doc 20070179584.
- (b) Bylaws of S.A. Bella Sera Homeowners Association, Inc. Doc 20120221701.

**Name and Mailing Address of the Association**

S.A. BELLA SERA HOMEOWNERS ASSOCIATION, INC.  
c/o Professional Community Management  
300 East Sonterra Blvd Ste 250  
San Antonio, Texas 78258

**Name, Mailing Address, Telephone Number, and E-mail Address of Person Managing the Association or its Designated Representative**

Professional Community Management  
300 East Sonterra Blvd Ste 250  
San Antonio, Texas 78258  
210-545-1888  
[AHCinfo@associa.us](mailto:AHCinfo@associa.us)

**Website Address of the Association**

[www.townsq.io](http://www.townsq.io)

**Property Transfer Fee(s) Charged by the Association:**

New account setup fee establishing new owner's account in the association's records: \$45

Resale Certificate: \$375

Resale Certificate Update: \$75


Legacy Account Closure Fee: \$220

Refinance Statement of Account: \$75

Expedite Fee for Resale Certificate prior to 10 business day delivery obligation: \$175 for 1 day expedite  
\$125 for 3 day expedite

Executed on this the 1 day of January, 2022

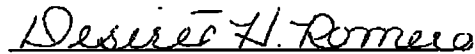
S.A. BELLA SERA HOMEOWNERS ASSOCIATION, INC., acting by  
and through its managing agent, Professional Community  
Management



Alex Rix, Professional Community Management President

STATE OF TEXAS       §  
                                  §  
COUNTY OF Bexar     §

This instrument was acknowledged before me on the 1<sup>st</sup> day of January, 2022 by Alex Rix, President with Professional Community Management, the managing agent for S.A. BELLA SERA HOMEOWNERS ASSOCIATION, INC., a Texas nonprofit corporation, on behalf of such corporation.



Notary Name  
Notary Public, State of Texas

When recorded return to:  
Professional Community Management  
300 East Sonterra Blvd Ste 250  
San Antonio, Texas 78258



**File Information**

**eFILED IN THE OFFICIAL PUBLIC eRECORDS OF BEXAR COUNTY  
LUCY ADAME-CLARK, BEXAR COUNTY CLERK**

**Document Number:** 20220101328

**Recorded Date:** April 22, 2022

**Recorded Time:** 9:35 AM

**Total Pages:** 3

**Total Fees:** \$30.00

**\*\* THIS PAGE IS PART OF THE DOCUMENT \*\***

**\*\* Do Not Remove \*\***

Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was eFILED in File Number Sequence on this date and at the time stamped hereon by me and was duly eRECORDED in the Official Public Record of Bexar County, Texas on:  
4/22/2022 9:35 AM



*Lucy Adame-Clark*  
Lucy Adame-Clark  
Bexar County Clerk