## PROPERTY OWNERS ASSOCIATION MANAGEMENT CERTIFICATE **FOR** HOMEOWNERS ASSOCIATION AT HERITAGE OAKS

THE STATE OF TEXAS	§
	§
COUNTIES OF BEXAR	§

The undersigned, being the Managing Agent of Homeowners Association at Heritage Oaks, a non-profit corporation organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by the Homeowners Association at Heritage Oaks:

- 1. Name of Subdivision: Heritage Oaks.
- 2. Name of Association: Homeowners Association at Heritage Oaks.
- 3. Recording Data for the Subdivision:
  - a) Heritage Oaks, a subdivision located in Bexar County, Texas, according to the maps or plats thereof, recorded in the Map Records of Bexar County, Texas, under File Number 20040220239 along with any amendments or supplements thereto.
- 4. Recording Data for the Declaration:
  - a) Heritage Oaks, a subdivision located in Bexar County, Texas, and any other subdivisions which have been or may be subsequently annexed thereto and made subject to the authority of Homeowners Association at Heritage Oaks which sections were originally encumbered by dedicatory instruments filed of record in Bexar County, Texas as follows:
    - a. Recording Date: 9/23/2004; Filed Document: Declaration; Recording Information: 20040220239
    - b. Recording Date: 10/09/2006; Filed Document: Annexation Declaration for Unit 2; Recording Information: 20060245996
- 5. Name and Mailing Address of the Association is: Homeowners Association at Heritage Oaks c/o FirstService Residential San Antonio, LLC, 3424 Paesanos Pkwy, Ste 100, San Antonio, TX 78231.
- 6. Name and Mailing Address of Person Managing the Association or Its Designated Representative is: Homeowners Association at Heritage Oaks c/o FirstService Residential San Antonio, LLC, 3424 Paesanos Pkwy, Ste 100, San Antonio, TX 78231.
- 7. Telephone Number to Contact the Association is: 281.829.7202 and 210.829.5207.

SDG: FSR-0004

- 8. Email Address to Contact the Association: Resale Certificates and other information regarding the Association may be requested by contacting the Association c/o FirstService Residential via <a href="https://www.fsresidential.com/texas/resale-and-lender-documents">https://www.fsresidential.com/texas/resale-and-lender-documents</a>. Alternatively, you may contact the office for FirstService Residential by email at <a href="mailto:Mgmt-CertificateTX@fsresidential.com">Mgmt-CertificateTX@fsresidential.com</a>.
- 9. The Association's website may be found at: https://heritageoaks.connectresident.com/
- 10. Fees charged by the Association upon the sale or transfer of Property:
  - a. Resale Certificate: \$375.00 or more not to exceed the maximum allowable rate.
  - b. Rush Fee for Resale Certificate:
    - i. 1-2 days: \$125.00.
    - ii. 3-5 days: \$75.00.
  - c. Updated Certificate: after 30 days of issuance of the original \$75.00.
  - d. Homeowner Setup/Unit Transfer Fee: \$340.00.
  - e. Statement of Account/Fee Sheet Processing: \$75.00
  - f. Refinance Fee: \$150.00.
  - g. Rush Fee for Refinance:
    - i. 1-2 days: \$125.00.
    - ii. 3-5 days: \$75.00.
  - h. Capital Improvement Fee: \$100.00.

Property Owners Association Management Certificate SDG: FSR-0004

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Executed on this the \_\_\_\_\_ day of April 2024.

HOMEOWNERS ASSOCIATION AT HERITAGE OAKS

By

Kristie Rose-Zapp, President of FirstService

Residential San Antonio, LLC

THE STATE OF TEXAS

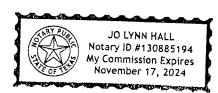
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**ACKNOWLEDGMENT** 

**COUNTY OF BEXAR** 

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BEFORE ME, the undersigned notary public, on this the \_\_\_\_\_ day of April 2024 personally appeared Kristie Rose-Zapp, President of FirstService Residential San Antonio, LLC, and Managing Agent of Homeowners Association at Heritage Oaks, known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same for the purpose and in the capacity therein expressed and on behalf of the Association.



Notary Publish and for the State of Texas

E-RECORDED BY:

S | SEARS | BENNETT & GERDES, LLP

6548 Greatwood Pkwy.

SUGAR LAND, TEXAS 77479

Property Owners Association Management Certificate SDG: FSR-0004

#### **File Information**

# eFILED IN THE OFFICIAL PUBLIC eRECORDS OF BEXAR COUNTY LUCY ADAME-CLARK, BEXAR COUNTY CLERK

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#### \*\* THIS PAGE IS PART OF THE DOCUMENT \*\*

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Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was eFILED in File Number Sequence on this date and at the time stamped hereon by me and was duly eRECORDED in the Official Public Record of Bexar County, Texas on: 4/8/2024 4:02 PM

Lucy Adame-Clark

Lucy Adame-Clark Bexar County Clerk