



**NAPA VALLEY HOA INC MANAGEMENT CERTIFICATE**

This Property Owners' Association Management Certificate is being recorded by NAPA VALLEY HOA INC (the "Association") in compliance with the terms of Chapter 209 of the Texas Property Code and supersedes any prior management certificate filed by the Association. The Association submits the following additional information:

**Name of the Subdivision:** NAPA VALLEY HOA INC

**Name of the Association:** NAPA VALLEY HOA INC

**Recording Data for Restrictions:**

Branch	Community	County	Doc Type	Date Recorded	Instrument No.
HCM	Napa Valley	Fort Bend	Plat Map	26-Mar-2019	20190090
			Plat Map Recording Sheet	26-Mar-2019	2019029626
			Declaration of CCR	2-Nov-2023	2023106029
			Declaration of Maintenance Covenant and Easement	12-Jan-2022	2022006080

**Name and Mailing Address of the Association**

Napa Valley HOA INC  
C/O HCMS  
18333 Egret Bay Blvd. Suite 305,  
Houston TX 77058.

**Name, Mailing Address, Telephone Number, and E-mail Address of Person Managing the Association or its Designated Representative**

Napa Valley HOA INC  
18333 Egret Bay Blvd. Suite 305,  
Houston TX 77058.  
832-864-1200  
[customerservice@houcomm.com](mailto:customerservice@houcomm.com)

**Website Address of the Association**

[www.townsq.io](http://www.townsq.io)

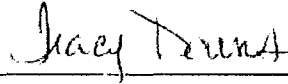
**Property Transfer Fee(s) Charged by the Association:**

New account setup fee establishing new owner's account in the association's records: \$95  
Resale Certificate: \$375  
Resale Certificate Update: \$75  
Legacy Account Closure Fee: \$220  
Refinance Statement of Account: \$75  
Expedite Fee for Resale Certificate prior to 10 business day delivery obligation: \$175 for 1 day expedite  
\$125 for 3 day expedite

Executed on this the 07<sup>th</sup> the day of February 2024.

NAPA VALLEY HOA INC

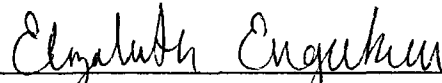
, acting by and through its managing agent, Houston Community  
Management Services



Tracy Downs, President

STATE OF TEXAS       §  
                                  §  
COUNTY OF  
FORT BEND             §

This instrument was acknowledged before me on the 7th day of February, 2024 by Tracy Downs, President with Houston Community Management Services, the managing agent for Napa Valley HOA Inc., a Texas nonprofit corporation, on behalf of such corporation.



Notary Public, State of Texas

When recorded return to:  
**Houston Community Management**  
**18333 Egret Bay Blvd. Suite 305,**  
**Houston TX 77058.**