# PROPERTY OWNERS ASSOCIATION MANAGEMENT CERTIFICATE FOR ELKHORN RIDGE HOMEOWNERS ASSOCIATION, INC.

THE STATE OF TEXAS §
COUNTIES OF BEXAR §

The undersigned, being the Managing Agent of Elkhorn Ridge Homeowners Association, Inc. a non-profit corporation organized and existing under the laws of the State of Texas, submits the following information pursuant to Section 209.004 of the Texas Property Code which supersedes any prior Management Certificate filed by Elkhorn Ridge Homeowners Association, Inc.:

- 1. Name of Subdivision: Elkhorn Ridge.
- 2. Name of Association: Elkhorn Ridge Homeowners Association, Inc.
- 3. Recording Data for the Subdivision:
  - a) Elkhorn Ridge, a subdivision located in Bexar County, Texas, and any other subdivisions which have been or may be subsequently annexed thereto and made subject to the authority of Elkhorn Ridge Homeowners Association, Inc. which sections were originally encumbered by dedicatory instruments filed of record in Bexar County, Texas as follows:
    - a. Recording Date: 05/20/2022; Filed Document: Record Plat Unit 8; Recording Information: 20220127622
    - b. Recording Date: 03/01/2023; Filed Document: Unit 7 Recorded Plat; Recording Information: 20230034420

## 4. Recording Data for the Declaration:

- a) Elkhorn Ridge, a subdivision located in Bexar County, Texas, and any other subdivisions which have been or may be subsequently annexed thereto and made subject to the authority of Elkhorn Ridge Homeowners Association, Inc. which sections were originally encumbered by dedicatory instruments filed of record in Bexar County, Texas as follows:
  - a. Recording Date: 11/18/2015; Filed Document: DCCER- Unit 1; Recording Information: 20150222945
  - b. Recording Date: 06/30/2016; Filed Document: First Amendment to DCCER; Recording Information: 20160124483
  - c. Recording Date: 04/17/2017; Filed Document: Certificate of Annexation and Supplemental DCCER for Unit 2; Recording Information: 20170071097
  - d. Recording Date: 08/09/2019; Filed Document: Certificate of Annexation and Supplemental DCCER for Unit 9; Recording Information: 20190155955

Property Owners Association Management Certificate SDG: FSR-0004

- e. Recording Date: 10/01/2019; Filed Document: Certificate of Annexation and Supplemental DCCER for Unit 6A; Recording Information: 20190196831
- f. Recording Date: 07/08/2020; Filed Document: Certificate of Annexation and Supplemental DCCER for Unit 3; Recording Information: 20200147612
- g. Recording Date: 03/24/2023; Filed Document: Certificate of Annexation and Supplemental DCCER for Unit 7; Recording Information: 20230049984
- 5. Name and Mailing Address of the Association is: Elkhorn Ridge Homeowners Association, Inc. c/o FirstService Residential San Antonio, LLC, 3424 Paesanos Pkwy, Ste 100, San Antonio, TX 78231.
- 6. Name and Mailing Address of Person Managing the Association or Its Designated Representative is: Elkhorn Ridge Homeowners Association, Inc. c/o FirstService Residential San Antonio, LLC, 3424 Paesanos Pkwy, Ste 100, San Antonio, TX 78231.
- 7. Telephone Number to Contact the Association is: 281.829.7202 and 210.829.5207.
- 8. <u>Email Address to Contact the Association:</u> Resale Certificates and other information regarding the Association may be requested by contacting the Association c/o FirstService Residential via <a href="https://www.fsresidential.com/texas/resale-and-lender-documents">https://www.fsresidential.com/texas/resale-and-lender-documents</a>. Alternatively, you may contact the office for FirstService Residential by email at <a href="mailto:Mgmt-CertificateTX@fsresidential.com">Mgmt-CertificateTX@fsresidential.com</a>.
- 9. The Association's website may be found at: https://elkhornridgehoa.connectresident.com/
- 10. Fees charged by the Association upon the sale or transfer of Property:
  - a. Resale Certificate: \$375.00 or more not to exceed the maximum allowable rate.
  - b. Rush Fee for Resale Certificate:
    - i. 1-2 days: \$125.00.
    - ii. 3-5 days: \$75.00.
  - c. Updated Certificate: after 30 days of issuance of the original \$75.00.
  - d. Homeowner Setup/ Unit Transfer Fee: \$340.00.
  - e. Statement of Account/Fee Sheet Processing: \$75.00
  - f. Refinance Fee: \$150.00.
  - g. Rush Fee for Refinance:
    - i. 1-2 days: \$125.00.
    - ii. 3-5 days: \$75.00.
  - h. Capital Improvement: \$500.00.

Property Owners Association Management Certificate SDG: FSR-0004

### Doc# 20240063324 04/10/2024 10:55 AM Page 3 of 4 Lucy Adame-Clark, Bexar County Clerk

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Executed on this the		_ day of April 2024.

ELKHORN

RIDGE

**HOMEOWNERS** 

ASSOCIATION, INC.

By:

Kristie Rose-Zapp, President of HirstService

Residential San Antonio, LLC

THE STATE OF TEXAS

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ACKNOWLEDGMENT

**COUNTY OF BEXAR** 

DEFENDENCE :

BEFORE ME, the undersigned notary public, on this the \_\_\_\_\_\_ day of April 2024 personally appeared Kristie Rose-Zapp, President of FirstService Residential San Antonio, LLC, and Managing Agent of Elkhorn Ridge Homeowners Association, Inc. known to me to be the person whose name is subscribed to the foregoing instrument, and acknowledged to me that s/he executed the same for the purpose and in the capacity therein expressed and on behalf of the Association.

JO LYNN HALL
Notary ID #130885194
My Commission Expires
November 17, 2024

Notary Public in and for the State of Texas

**E-RECORDED BY:** 

S | SEARS | BENNETT & GERDES, LLP

6548 Greatwood Pkwy. Sugar Land, Texas 77479

#### **File Information**

# eFILED IN THE OFFICIAL PUBLIC eRECORDS OF BEXAR COUNTY LUCY ADAME-CLARK, BEXAR COUNTY CLERK

Document Number: 20240063324

Recorded Date: April 10, 2024

Recorded Time: 10:55 AM

Total Pages:

Total Fees: \$33.00

#### \*\* THIS PAGE IS PART OF THE DOCUMENT \*\*

\*\* Do Not Remove \*\*

Any provision herein which restricts the sale or use of the described real property because of race is invalid and unenforceable under Federal law

STATE OF TEXAS, COUNTY OF BEXAR

I hereby Certify that this instrument was eFILED in File Number Sequence on this date and at the time stamped hereon by me and was duly eRECORDED in the Official Public Record of Bexar County, Texas on: 4/10/2024 10:55 AM

Lucy Adame-Clark

Lucy Adame-Clark Bexar County Clerk