

PROPERTY OWNERS' ASSOCIATION  
MANAGEMENT CERTIFICATE

for  
Hays Sunset Oaks Hoa

RP-2025-147370  
04/22/2025 RP1 \$29.00

In compliance with the provisions of Section 209.004 of the Texas Property Code, the undersigned entity gives notice that it is managing the herein described Association:

1. **Name of the Subdivision:** Sunset Oaks (A) lu
2. **Name of the Association:** Hays Sunset Oaks Hoa
3. **Recording Data for the Subdivision:**
  - 1) Final Subdivision Plat Establishing Sunset Oaks, Section One, Phase One, recorded on December 21, 2021 as Document No. 21069599 of the map or plat records of Hays County, Texas lu
  - 2) Final Subdivision Plat Establishing Sunset Oaks, Section One, Phase Two, recorded on November 8, 2022 as Document No. 22052007 of the map or plat records of Hays County, Texas lu
4. **Recording Data for the Declaration and the Declaration Amendments:**
  - 1) Declaration of Covenants, Conditions and Restrictions for Hays Sunset Oaks recorded on December 8, 2021 as Document No. 21067198 of the Official Public Records of Hays County, Texas
  - 2) First Amendment to Declaration of Covenants, Conditions and Restrictions for Hays Sunset Oaks recorded on March 29, 2022 as Document No. 22015347 of the Official Public Records of Hays County, Texas
5. **Name and Mailing Address of the HOA:**

Hays Sunset Oaks Hoa c/o SBB Management Company, LLC 12801 N. Central Expressway Suite 1401 Dallas, TX 75243
6. **Name, Mailing Address, Phone Number and Email for designated representative:**

SBB Management Company, LLC  
2801 N. Central Expressway  
Suite 1401  
Dallas, TX 75243  
972-960-2800  
[support@sbbmanagement.com](mailto:support@sbbmanagement.com) lu
7. **Website Address for Accessing Dedicatory Instruments:**

[www.sbbmanagement.com](http://www.sbbmanagement.com) use the "find my community" search bar to locate the community webpage.
8. **Fees charged by Association related to property transfer:**
  - Resale Certificate- \$375.00
  - Transfer Fee- \$340.00
  - Resale Certificate Update Fee- \$75.00
  - 1 Business Day Rush- \$360.00
  - 3 Business Day Rush- \$ 260.00
  - 5 Business Day Rush- \$160.00
  - 7 Business Day Rush- \$ 75.00
  - Amenity device deactivation fee- \$20.00
  - Capitalization Fees: \$312.00

This management certificate is filed on record in Harris, Texas by the entity managing the Association. It shall be valid until a later Management Certificate is filed of record by the Association or a successor manager, or until a termination of this Management Certificate is filed of record, whichever is sooner.

x *[Signature]*

By Vanessa Burch, Managing Agent for Hays Sunset Oaks Hoa  
Duly Authorized Agent

2012

STATE OF TEXAS §

§  
Dallas  
COUNTY OF ~~HARRIS~~ §

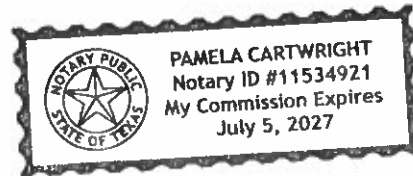
This Instrument was signed before me on 3/25/25 and it was acknowledged that this instrument was signed by Vanessa Burch for the purposes and intent herein expressed.

x *Pamela Cartwright*

Notary Public in and for the State of Texas

Notary Printed Name: Pamela Cartwright My Commission Expires: 7/5/27

W  
AFTER RECORDING RETURN TO:  
SBB Management Company, LLC  
12801 N. Central Expressway  
Suite 1401  
Dallas, TX 75243



<Notary Stamp Above>

**RECORDER'S MEMORANDUM:**

At the time of recordation, this instrument was found to be inadequate for the best photographic reproduction because of illegibility, carbon or photo copy, discolored paper, etc. All blockouts, additions and changes were present at the time the instrument was filed and recorded.

FILED FOR RECORD

11:07:26 AM

Tuesday, April 22, 2025

*Leneshia Hudspeth*

COUNTY CLERK, HARRIS COUNTY, TEXAS

ANY PROVISION HEREIN WHICH RESTRICTS THE SALE RENTAL, OR USE OF THE DESCRIBED REAL PROPERTY BECAUSE OF COLOR OR RACE IS INVALID AND UNENFORCEABLE UNDER FEDERAL LAW.

THE STATE OF TEXAS  
COUNTY OF HARRIS

I hereby certify that this instrument was FILED in File Number Sequence on the date and at the time stamped hereon by me; and was duly RECORDED; in the Official Public Records of Real Property of Harris County Texas

Tuesday, April 22, 2025

*Leneshia Hudspeth*

COUNTY CLERK  
HARRIS COUNTY, TEXAS

